
**MINUTES OF THE
REGULAR BOARD MEETING OF THE
BOARD OF COMMISSIONERS OF THE
HOUSING AUTHORITY OF THE CITY OF FREEPORT
OCTOBER 18, 2023**

The regular meeting of the Board of Commissioners of the Housing Authority of the City of Freeport was held on Wednesday, October 18, 2023, at the Housing Authority of the City of Freeport Administrative Office located at 1052 W. Galena Avenue, Freeport, Illinois at 12:00 p.m. Chair Smith-Norman called the meeting to order at 12:00 p.m.

II. ROLL CALL

The following members were present and responded to roll call:

Commissioners Present

Commissioner Carter
Commissioner Pearson
Chair Smith-Norman
Vice Chair Harrell
Commissioner Bukas

Absent

Commissioner Devine
Commissioner Carter

Staff Present

James Palermo Jr., Director of Facilities & Maintenance
Tasha Mazique, FSS Coordinator
Rachel Greenwood, Interim Executive Director
& Property Operations Manager
Bernadette Mekalska, Director of Administration

Consultants

Mike Bainbridge, Chief Financial Officer
Monica Hauser, Hawkins|Ash CPAs

III. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was conducted.

IV. APPROVAL OF AGENDA

Vice Chair Harrell moved, second by Commissioner Williams Thomas to approve the agenda for October 18, 2023, regular meeting, as presented. Approved by all on voice vote.

V. APPROVAL OF MINUTES

- Regular Board Meeting Minutes, September 20, 2023.

Commissioner Harrell moved, second by Commissioner Pearson to approve the Regular Board Meeting Minutes for September 20, 2023. Approved by all on voice vote.

VI. PUBLIC COMMENT

None

VII. FYE 2023 FINANCIAL AUDIT, Monica Houser

Monica Houser from Hawkins|Ash CPAs presented the FYE 2023 Financial Audit.

VIII. FINANCIAL REPORT, Mike Bainbridge

Chief Financial Officer, Mike Bainbridge presented financial reports for September 2023.

IX. HACF REPORTS

HACF's Property, Maintenance and Administration Directors presented department reports.

X. RESOLUTIONS:

- a. **102023-01** Resolution authorizing approval of the Housing Authority of the City of Freeport FYE 2023 Financial Audit.
- b. **102023-02** Resolution authorizing approval of the Public Bid Document for the purpose of the sale of Parkside.

XI. APPROVALS:

- a. **Approval of Resolution 102023-01:** Resolution authorizing approval of the Housing Authority of the City of Freeport FYE 2023 Financial Audit.

Vice Chair Harrell moved to approve Resolution 102023-01, second by Commissioner Williams Thomas. Roll call was as follows:

Devine:		Smith-Norman:	Aye	Pearson:	Aye
Harrell:	Aye	Bukas:	Aye		
Carter:		Williams Thomas:	Aye		

- b. **Approval of Resolution 102023-02:** Resolution authorizing approval of the Public Bid Document for the purpose of the sale of Parkside.

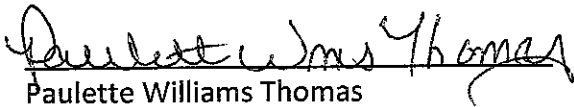
Commissioner Williams Thomas moved to approve Resolution 102023-02, second by Commissioner Pearson. Roll call was as follows:

Devine:		Smith-Norman:	Aye	Pearson:	Aye
Harrell:	Aye	Bukas:	Nay		
Carter:		Williams Thomas:	Aye		

XII. AJOURNMENT

There being no further business to be conducted at this regular virtual meeting of the Board of Commissioners of the Housing Authority of the City of Freeport, Commissioner Bukas moved, second by Vice Chair Harrell. The motion was carried unanimously, and at 12:39 p.m., Chair Smith-Norman declared the meeting adjourned.

ATTEST:



Paulette Williams Thomas
Chair of the Board of Commissioners
Housing Authority of the City of Freeport



Bernadette Mekalska
Director of Administration & Secretary
Housing Authority of the City of Freeport